

UPSHUR COUNTY STATUS PAYROLL CHANGE REPORT  
PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date	<u>3/1/2025</u>	Dept.	<u>450</u>
Employee	<u>Katherine Cordova</u>		
Emp. ID#	<u>2591</u>		

X	Change(s)	From	To
X	Rate	1325 \$/m	1575 \$/m
	Department		
	Position		

New/Existing Position:

REASONS(S) FOR THE CHANGES(S)			
X	Hired		Re-Hired
	Introductory Period Ended		Merit Increase <b>Received</b>
	Promotion		Transfer <b>FEB 27 2025</b>
	Raise		Demotion
	Re-evaluation of job		Salary Decrease <b>Upshur County</b>
			Other <b>Treasurer's Office</b>

Comments:	<u>6 month probationary</u>
	<u>period completed.</u>
	<u>No Lag</u>

Approved By: Melissa Wheeler Date: 2/27/25

**Upshur County Payroll Change Report****2/28/2025**

EFFECTIVE	DEPT.	POSITION	EMPLOYEE	EMP	FROM	TO	REASON FOR
DATE	#		NAME	ID	AMOUNT	AMOUNT	CHANGE
03/01/25	450	DISTRICT CLERK-DEPUTY CLERK	KATHERINE CORDOVA	2591	\$ 1,325.00	\$ 1,575.00	6 MONTH PROBATIONARY PERIOD COMPLETED